

The Office of Acquisition and Logistics Management Newsletter

CHANGES TO ACQUISITION THRESHOLDS

OALM/OAMP

Division of Acq. Policy and Evaluation

Division of Financial Advisory Services

Division of Simplified Acq. Policy & Services

Simplified Acquisition Helpline

(301) 496-0400

Purchase Card Helpline

(301) 435-6606

BPA Helpline

(301) 496-5212

OALM/OLAO

Division of Logistics Services

(301) 443-7977

Property Management Branch

(301) 496-5712

Supply Management Branch

NIH Supply Center

(301) 435-5036

Self-Service Store—Bldg 10

(301) 496-2051

Self-Service Store—Bldg 31

(301) 496-4430

Transportation Management Branch

(301) 496-4511

NITAAC

(888)-773-6542

OALM

DCIS Helpline

(301) 451-2271

The Ronald Reagan National Defense Authority Act requires a review of acquisition thresholds and adjustment based on the Consumer Price Index every five years.

Effective October 1, 2010, the following heavily used acquisition thresholds will change:

Description of Threshold	Old	New (Effective 10/1/2010)
Simplified acquisition threshold (FAR 2.101)	\$100,000	\$150,000
Commercial items test program ceiling (FAR 13.500)	\$5,500,000	\$6,500,000
Cost or Pricing data threshold (FAR 15.403-4)	\$650,000	\$700,000
Prime contractor subcontracting plan (FAR 19.702), and the	\$550,000	\$650,000
Construction threshold (FAR 19.702)	\$1,000,000	\$1,500,000

The following link is provided for your information with the full text changes.

<http://edocket.access.gpo.gov/2010/2010-21025.htm>

URGENT! DCIS ENTRY REQUIRES YOUR ACTION

All non-R&D simplified FY2010 actions must be reported to DCIS by October 25, 2010. During the NBS downtime, October 1, 2010 through October 15, 2010, users are required to access DCIS via the DCIS website to report FY2010 actions. On or about October 1, 2010, the Contract Data Management Program (CDMP), OALM will be sending out detailed instructions on how to enter data directly in DCIS. If you have any questions or concerns, please contact CDMP via email at NIH-DCIS-HELP@list.nih.gov.



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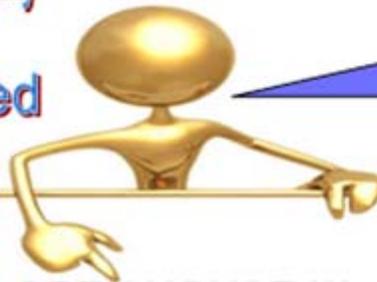
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NIH Supply Center

The FAR-approved *first* source for supplies

The NIH Research Community
and their guests
are cordially invited
to the 1st ever



Watch your email
for shuttle bus
schedules
announcement!

OPEN HOUSE !!!
OCT 12 - 14 9AM-3PM
Enjoy a guided Walking Tour of the NIH Supply Center Facility
or a chaperoned golf-cart ride

GSA RELEASES FY2011 PER DIEM RATES FOR FEDERAL TRAVEL

In the Washington area, rates for fiscal 2011 will decrease. The new Washington area rates will range from \$157 to \$211, depending on the time of year. In fiscal 2010 the rates ranged from \$170 to \$229.

For a full list of FY2011 per diem rates per location or for information on how GSA determines federal per diem rates, see www.GSA.gov/perdiem.

BUYING DURING NBS SYSTEM DOWNTIMES

How do I continue buying until NIH Business System (NBS) comes back online?

Although NBS is officially offline between September 30 at 3:00pm and October 15 at 7:00am, downtime is still a busy time for Buyers at NIH. Use your IC manual processes for purchasing transactions to keep NIH up and running.

When NBS is back online and funds are available for use, these manual transactions will need to be entered into the NBS.

Plan to work with your Administrative and/or Budget Officer to ensure the proper fiscal year is noted and entered for these transactions.

FUNDS CONTROL GOES LIVE AT NIH

Starting on October 15, 2010, requests/requisitions and awards associated with POTS, AMBIS, GovTrip, iProcurement, and PRISM, will be automatically checked to make sure that sufficient funds are available before the action is approved. NIH is required to stop transactions that would cause budget overspending from being approved in the NBS. This is called “systemic funds control,” in other words, controlling the use of funds within the NBS or the “system of record.”

How does funds control impact me? Funds control applies to numerous transactions performed by the acquisitions community. In most instances, you will proceed with business as usual and may not even be aware of the addition of funds control into the NBS. You will not need to take additional steps to perform funds control. However, if you receive a funds control error when purchasing in one of the systems listed in Table 1, save your work and reach out to your Administrative Officer or your Budget Officer (as your IC procedures recommend) for assistance before taking additional steps. Do not cancel the requisition or award until you have received guidance from your point of contact.

Table 1. Transactions and Enterprise Systems Subject to Funds Control
Create/change Budget Authority (NBS)
Procure Goods and Services (iProcurement, P-Cards, POTS, AMBIS, NIHITS)
Purchase Inventory
Contract for Research (PRISM)
Book Travel (GovTrip) (GELCO is exempt)
Make Loan Repayments (Loan Repayment - LRP)
CAN change (NBS General Ledger, eRA)
Grants (eRA)

Funds control errors occur because the funds available are insufficient to cover the cost of the requisition or award. A list of error messages, including screen shots, is available on the FSI project website (<http://ofmsps.od.nih.gov/fsi/default.aspx>).

Where can I go for more information? If you’d like to learn more about funds control or FSI, please visit the FSI project web site: <http://ofmsps.od.nih.gov/fsi/default.aspx>. The website contains the Funds Control Error Message Matrix, Frequently Asked Questions, an FSI Glossary, and FSI reference materials and presentations organized by community.

Note: If you have questions about the above article, please contact Deborah Fountain, Director, Change Management, NIH Business System at 301-443-9248 email fountaind@mail.nih.gov

PURCHASE CARD USE DURING NBS SYSTEM DOWNTIME AND OCTOBER RECONCILIATION

Cardholder’s purchase cards were reactivated on October 1. From October 1 - 15, cardholders must receive pre-approval to purchase, and receive funds authorization from

their Budget Officer or designee. Since NBS will be offline until October 15, cardholders must keep paper logs of purchases which will then need to be entered into NBS

when the system becomes available on October 15. Cardholders need to reconcile by October 20 and Card Approving Officials need to reconcile by October 25.

OFFICE SUPPLIES FSSI: NOW OPEN FOR BUSINESS

Every office, both great and small, needs office supplies in order to meet its mission and goals. This is especially true with the Federal Government. In order to meet Federal customers' needs in this area, the General Services Administration (GSA) has completed its second generation of Office Supplies Federal Strategic Sourcing Initiative (FSSI) Blanket Purchase Agreements (BPAs). A total of fifteen BPAs have been awarded by GSA, with a

majority being held by small businesses. This gives the National Institutes of Health a variety of choices while still meeting its small business goals. In addition to offering an array of vendors, the prices under their GSA Schedule 75 Contract BPAs have been further discounted. To learn more about these BPAs and ordering procedures, please visit the GSA website at <http://www.gsa.gov/portal/content/141857>.

EXCITING SAVINGS FROM THE INFORMATION SYSTEMS DESIGNATED PROCUREMENT PROGRAM



Simply put, the ISDP program provides you with the tools that you need to get your job done. ISDP is an NIH sponsored software acquisition program, found within the Center for Information Technology, that serves all of HHS. The ISDP program saves NIH employees both time and money by leveraging large volume purchasing agreements. ISDP is able to negotiate lower prices for a variety of software products used by NIH employees on a daily basis. The program is administered in compliance with all applicable Health and Human Services Acquisition Regulations (HHSAR) and Federal Acquisition Regulations (FAR). Currently, the program serves an estimated 96,000 users across NIH and other HHS Operating and Staff Divisions. Last year, the ISDP program achieved approximately \$40 million in savings for its customers! The program performs market research, collects software product

information, issues competitive Request for Quotations/Proposals (RFQ/RFP), conducts proposal evaluations, and negotiates directly with vendors to obtain the best possible pricing, terms, and conditions. The ISDP program consistently negotiates significant discounts off the GSA listed price for popular software products. Additionally, ISDP handles the administrative burden of acquiring the software, allowing NIH employees to focus on their mission. If an NIH employee is interested in acquiring new software, be sure to check with ISDP first. The ISDP program may already have a negotiated agreement in place that realizes a significant discount. For example, ISDP has negotiated contracts with vendors such as Oracle, Microsoft and SAS; and is currently in discussions with Adobe to acquire software that will be available at dramatically reduced prices. The coming months are an

exciting time for the ISDP program. This fall, ISDP will be launching a new website. The program will also be announcing an exclusive offer for further discounted prices on Oracle software. The new website will provide ISDP's customers with information on how to acquire COTS products, and the "Recent News" section will keep customers up-to-date on the most recently acquired software and new negotiations. The ISDP program consistently maintains two goals: availability of cost effective software solutions and streamlined acquisitions. So the only question that remains is: What can ISDP do for *you* today? For more information, please contact us at: NIHisdp@mail.nih.gov or visit our website at <http://isdp.nih.gov>. Also, be sure to look for announcements about our new website coming soon!

WATCH OUT FOR PURCHASE CARD FRAUD

Most people are extremely careful with their personal credit cards. They keep them in a safe place and they do not share their Personal Identification Number (PIN). Just as people are diligent in keeping their personal credit cards secure, Government purchase cardholders must do so with their government-issued SmartPay Purchase Card. Some simple ways to protect your Purchase Card include the following:

- Keep your purchase card in a secure location.
- Safeguard your PIN. Do not write it down — memorize

it. Share your PIN with no one.

- Monitor your card during transactions. When the card is returned, check to make sure it is indeed yours.
- Make a list of your card numbers with key contact information, in case you need to report cards lost or stolen.
- Immediately report lost/stolen cards and/or any questionable charges.
- Sign the back of a new card as soon as you receive it. If you do not receive a replacement card before the expiration date of the older card, contact the bank.
- Unless you initiated the purchase, never give your

charge card information over the telephone, through the mail, or on the Internet.

- Consistently check your card account for accuracy of personal and billing information. Notify NIH Help Credit at 301-435-6606 or Creditcard@mail.nih.gov if your personal information and/or address needs updated.
- Be aware of common charge card scams.
- Update the anti-spyware and anti-virus software on your computer. Remember to protect your government Purchase Card.

THE INS AND OUTS OF NITAAC

The fiscal year may be coming to an end but the activity at NITAAC just doesn't stop. Here's a list of what's in and what's out for the federal buying community, courtesy of NITAAC.

This just in: ECS III ordering on PRISM is easier than ever.

THE line items for the ECS III awards in PRISM have been restructured to take the guesswork out of ordering. One line continues to be available for ordering quantity-based products. Services can be ordered using either the quantity-based or the dollar-based award line – whichever fits your needs best. NITAAC is continually looking for ways to improve your purchasing experience. If you have any questions or comments on the new line detail, feel free to contact the NITAAC Customer Support Center at 1.888.773.6542 or

NITAACsupport@mail.nih.gov.

This just in: Link to NITAAC e-ordering systems now on NBS.

In another of our continued efforts to improve the acquisition experience for our customers, NITAAC is now linked to the NBS Acquisitions Community Page. Contracting Officers and Specialists will enjoy the convenience of accessing NITAAC without leaving the NBS site, putting competition tools right at your fingertips. Look for the NITAAC link under

“Community Links and Resources” on the NBS Acquisitions Community page.

This just out: CIO-SP3 pre-solicitation notice now available on FedBizOpps.

As the federal procurement community eagerly awaits the CIO-SP3 government-wide acquisition contract (GWAC), NITAAC has moved one step closer with a pre-solicitation notice on FedBizOpps. Contractors will be solicited who can support the full range of IT needs across the federal government, with a particular emphasis on NIH and its parent, HHS, that are involved in health care and clinical and biological research. The successor contract to CIO-SP2i and the Image World 2 New Dimensions (IW2nd), CIO-SP3 will continue to support critical government IT efforts with products, services and solutions.

The NAICS code for this procurement is 541512, with a size standard of \$25 million. NITAAC intends to solicit a second GWAC with essentially the same scope that will be set-aside for small business. This will be announced under a separate notice in Federal Business Opportunities. The targeted release date for CIO-SP3 was September 1, 2010, so set your alerts and keep an eye on our website – nitaac.nih.gov – for announcements.

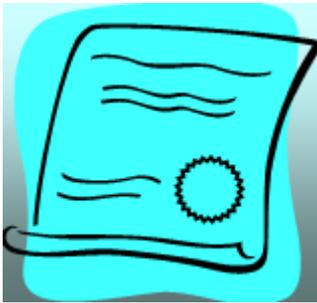
NEWS FROM THE NIH SUPPLY CENTER AND SELF SERVICE STORES

The NIH Supply Center (formerly known as the GDC Warehouse) was audited on 15 June 2010 and obtained recertification to the ISO 9001:2008 standard. Obtaining ISO 9001 certification is a Quality Management System (QMS) standard that is highly recognized throughout the world. Maintaining this

certification is one of many goals that the Supply and Services Division has taken to continuously provide its customers with 'exceptional service' and quality products. Some of ISO's requirements are to demonstrate continual operational improvements; focus on current and future customers needs while ensuring that they are being

met. Det Norske Veritas or (DNV) a world renowned 3rd party registrar performed the recertification audit. They also perform periodic audits to ensure that all requirements are being met, our system is improving and our customer's satisfaction is being proactively monitored

OCTOBER SIMPLIFIED ACQUISITION CERTIFICATION BOARD



There will be a Board meeting to review requests for Simplified Acquisition Certification (SAC-A) on October 20, 2010. Please send your packages to Annette Romanesk by October 12, 2010. You can send them to her by email attachment or fax to her at 301-496-8422. **The following must be provided in your SAC-A package:**

1. A "Simplified Acquisition Certification Application Form", Appendix N-2. See: http://oamp.od.nih.gov/Division/acp/AcqCertification/SAC_ApplicationForm.pdf
2. If you are also requesting a warrant as a Purchase Card Holder or Card Approving Official with authority over \$3,000 or delegated Approver authority for BPA Calls and TODOs up to \$500,000 and Purchase Order authority up to \$3,000, then also submit the "Contracting Officer's Warrant Application Form", Appendix P-1. See: <http://oamp.od.nih.gov/Division/acp/Warrants/WarrantApplication.pdf>.
3. A current resume identifying buyer or approver duties
4. Copy of the certificate from either "Basic Simplified Acquisition" or the on-line class "CON-237" and a copy of the certificate from "Advanced Simplified Acquisition" class
5. A copy of the cover page of your last performance appraisal with the final rating
6. Proof that you have completed Green Purchasing within the last two years

ACQUISITION TRAINING SCHEDULE

2609 NIH Federal Supply Schedule (3 CLPs)

PSAC



Dates	Times	Location	Cost	Cancellation Date
October 5, 2010	1:00 PM—4:00 PM	6120 Executive Plaza South	\$315	September 20, 2010
December 14, 2010	1:00 PM—4:00 PM	6120 Executive Plaza South	\$315	November 22, 2010
February 8, 2011	1:00 PM—4:00 PM	6120 Executive Plaza South	\$315	
April 20, 2011	1:00 PM—4:00 PM	6120 Executive Plaza South	\$315	
June 14, 2011	1:00 PM—4:00 PM	6120 Executive Plaza South	\$315	
August 17, 2011	1:00 PM—4:00 PM	6120 Executive Plaza South	\$315	
I would like to receive email notification of next available course date				

2610 NIH Consolidated Purchasing Through Contracts (3 CLPs)

PSAC



Dates	Times	Location	Cost	Cancellation Date
October 5, 2010	9:00 AM—12:00 PM	6120 Executive Plaza South	\$315	September 14, 2010
December 14,	9:00 AM—12:00 PM	6120 Executive Plaza South	\$315	November 22, 2010
February 8, 2011	9:00 AM—12:00 PM	6120 Executive Plaza South	\$315	
April 20, 2011	9:00 AM—12:00 PM	6120 Executive Plaza South	\$315	
June 14, 2011	9:00 AM—12:00 PM	6120 Executive Plaza South	\$315	
August 17, 2011	9:00 AM—12:00 PM	6120 Executive Plaza South	\$315	
I would like to receive email notification of next available course date				

2611 NIH Buying From Businesses on the Open Market (3 CLPs)

PSAC



Dates	Times	Location	Cost	Cancellation Date
October 4, 2010	9:00 AM—12:00 PM	6120 Executive Plaza South	\$315	September 13, 2010
December 13, 2010	9:00 AM—12:00 PM	6120 Executive Plaza South	\$315	November 21, 2010
February 7, 2011	9:00 AM—12:00 PM	6120 Executive Plaza South	\$315	
April 19, 2011	9:00 AM—12:00 PM	6120 Executive Plaza South	\$315	
June 13, 2011	9:00 AM—12:00 PM	6120 Executive Plaza South	\$315	
August 16, 2011	9:00 AM—12:00 PM	6120 Executive Plaza South	\$315	
I would like to receive email notification of next available course date				

ACQUISITION TRAINING SCHEDULE

PSAC



2617 NIH Price Reasonableness Simplified Acquisition (3.5 CLPs)

Dates	Times	Location	Cost	Cancellation Date
October 4, 2010	1:00 PM– 4:00 PM	6120 Executive Plaza South	\$325	September 13, 2010
December 13, 2010	1:00 PM– 4:00 PM	6120 Executive Plaza South	\$325	November 21, 2010
February 7, 2011	1:00 PM– 4:00 PM	6120 Executive Plaza South	\$325	
April 19, 2011	1:00 PM– 4:00 PM	6120 Executive Plaza South	\$325	
June 13, 2011	1:00 PM– 4:00 PM	6120 Executive Plaza South	\$325	
August 16, 2011	1:00 PM– 4:00 PM	6120 Executive Plaza South	\$325	
I would like to receive email notification of next available course date				



2635 NBS P-Card Logs & Reconciliation (Refresher) (7 CLPs)

Dates	Times	Location	Cost	Cancellation Date
NO CLASSES SCHEDULED AT THIS TIME				
I would like to receive email notification of next available course date				

5512 NIH Professional Services (7 CLPs)

Dates	Times	Location	Cost	Cancellation Date
NO CLASSES SCHEDULED AT THIS TIME				
I would like to receive email notification of next available course date				

PSAC



5513 Negotiation Strategies for Simplified Acquisition (6.5 CLPs)

Dates	Times	Location	Cost	Cancellation Date
October 6, 2010	9:00 AM– 4:00 PM	6120 Executive Plaza South	\$395	September 14, 2010
December 15, 2010	9:00 AM– 4:00 PM	6120 Executive Plaza South	\$395	November 23, 2010
February 9, 2011	9:00 AM– 4:00 PM	6120 Executive Plaza South	\$395	
April 4, 2011	9:00 AM– 4:00 PM	6120 Executive Plaza South	\$395	
June 7, 2011	9:00 AM– 4:00 PM	6120 Executive Plaza South	\$395	
August 18, 2011	9:00 AM– 4:00 PM	6120 Executive Plaza South	\$395	
I would like to receive email notification of next available course date				

ACQUISITION TRAINING SCHEDULE

5514 NIH Appropriations Law for Simplified Acquisitions

PSAC



(6.5 CLPs)

Dates	Times	Location	Cost	Cancellation Date
October 7, 2010	9:00 AM– 4:00 PM	6120 Executive Plaza South	\$395	September 15, 2010
December 16, 2010	9:00 AM– 4:00 PM	6120 Executive Plaza South	\$395	November 24, 2010
February 10, 2011	9:00 AM– 4:00 PM	6120 Executive Plaza South	\$395	
April 15, 2011	9:00 AM– 4:00 PM	6120 Executive Plaza South	\$395	
June 8, 2011	9:00 AM– 4:00 PM	6120 Executive Plaza South	\$395	
August 19, 2011	9:00 AM– 4:00 PM	6120 Executive Plaza South	\$395	
I would like to receive email notification of next available course date				

5515 NBS Buyer Acquisition (Refresher) (14 CLPs)



Dates	Times	Location	Cost	Cancellation Date
January 20 and 21, 2011	8:30 AM– 4:00 PM	6120 Executive Plaza South	\$660	December 30, 2010
I would like to receive email notification of next available course date				

8801 NIH Writing Statements of Work (15 CLPs)

Dates	Times	Location	Cost	Cancellation Date
December 8 and 9, 2010	9:00 AM–4:00 PM	6130 Executive Plaza North	\$655	November 16, 2010
I would like to receive email notification of next available course date				

9512 NIH Purchase Card Training (NBS) (Purchase Card Program)

(13 LPs)

Dates	Times	Location	Cost	Cancellation Date
Nov 8 thru Nov 10, 2010	9:00 AM–4:00 PM	6120 Executive Plaza South	\$820	October 31, 2010
I would like to receive email notification of next available course date				

9513 NIH Simplified Acquisition & Delegated Procurement

PSAC



Five (5) Day Class! (40 CLPs)

Dates	Times	Location	Cost	Cancellation Date
Nov 15 Thru Nov 19, 2010	8:30 AM–4:00 PM	6120 Executive Plaza South	\$1765	October 24, 2010
I would like to receive email notification of next available course date				

ACQUISITION TRAINING SCHEDULE



9515 NIH Buyer Contracts (NBS) (21 CLPs)

Dates	Times	Location	Cost	Cancellation Date
Oct 18 Thru Oct 20, 2010	9:00 AM—4:00 PM	6120 Executive Plaza South	\$1,280	October 1, 2010
December 13, 2010	9:00 AM—4:00 PM	6120 Executive Plaza South	\$1,280	November 28, 2010
I would like to receive email notification of next available course date				

9516 Internal & External Requisitioner (NBS) (7 CLPs)



Dates	Times	Location	Cost	Cancellation Date
November 12, 2010	8:30 AM—4:00 PM	6120 Executive Plaza South	\$450	November 3, 2010
December 6, 2010	8:30 AM—4:00 PM	6120 Executive Plaza South	\$450	November 28, 2010
I would like to receive email notification of next available course date				

9519 NIH Simplified Acquisition for Offices of Acquisition*

(7 CLPs)

Dates	Times	Location	Cost	Cancellation Date
NO CLASSES SCHEDULED AT THIS TIME				
I would like to receive email notification of next available course date				
This class is only for NBS/Prism approvers and buyers in the Offices of Acquisition. This class is not appropriate for NBS/Prism approvers and buyers in Delegated Offices of Acquisition. NBS/Prism approvers and buyers in Delegated Offices of Acquisition should take Course Number 9513 “Simplified Acquisition & Delegated Procurement”.				

For information on the above courses including complete descriptions, prerequisites, and registration information, contact the Human Resource Development Division at (301) 496-6211 or visit their training website at <http://trainingcenter.nih.gov/>

ACQUISITION TRAINING

DCIS TRAINING

In an effort to support the requirement for DCIS FPDS-NG Data Verification and Validation (DCIS V&V), the Contracts Data Management Program (CDMP) in the Office of Acquisition and Logistics Management (OALM) will offer training to ensure that all acquisition staff involved are in compliance with the Office of Federal Procurement Policy (OFPP) March 9, 2007 Memorandum *Federal Procurement Data*

Verification and Validation

http://www.whitehouse.gov/omb/assets/omb/procurement/pro_data/fpds_030907.pdf

requiring accurate and timely input of contract information.

Each training session will include the following:

New Reporting Requirements Including TAS Code Requirements;

Top 12 FPDS-NG “Critical Field” errors;

DCIS Version 1.4 changes

Each training session will be customized to support the needs of the individual Office of Acquisition or Delegated Acquisition Office. As part of the training, the CDMP trainer will cover all problem areas and fields identified in a sample review by HHS. In order to

facilitate this training, your office must provide the training location and ensure that it is equipped with a computer and the appropriate Internet access to allow the live entry of DCIS data. Additionally, the live data entry portion of the training session will require that official actions be brought to the training session.

DCIS training will count towards an attendee’s skills currency training requirement. As with all training, attendees are responsible for tracking and reporting their CLPs according to instructions from the Acquisition

Career Program:

<http://oamp.od.nih.gov/Division/acp/acp.asp>

The Offices of Acquisition and Delegated Acquisition Offices should submit their Request for training to the Contracts Data Management Program (CDMP), via email to List NIH-DCIS-HELP.

GREEN PURCHASING TRAINING

This is a reminder that all 1102s and 1105s are required to take Green Purchasing Training every two years. The Office of Acquisition Career Management must report on the percentage of staff that have completed this training, and a database to track information is maintained. The database is web-accessible at <http://oampintranet.od.nih.gov/GreenPurchasing/GPSearch.asp> and is set up so that expired training doesn’t show up. So, if you can’t find yourself in the database, you need to take the training again. There are currently three options for getting the training – an online class through the Federal Acquisition Institute – CLC 046 Green Procurement, by reviewing the Federal Environmental Stewardship webpage, or by reviewing the Affirmative Procurement Plan for purchasing Environmentally Preferable Products (APP-EPP). In order to confirm your completion you need to report back to the Acquisition Career Management office so you can be added to the database. After completing the training, you need to

send an e-mail to Kimberly Doherty at (kimberly.doherty@NIH.GOV) either forwarding a completion certificate (for CLC 046) or with a cc to your supervisor (if using the other two sources). For more detail on how to access this training, see <http://oamp.od.nih.gov/Division/acp/GreenPurchasingForWebsite.asp>. If interested in doing the FAI version, see the note at <http://oamp.od.nih.gov/Division/acp/AcqTraining/AccessingDAU-FAISiteNote.asp>.

This training counts as 2 hours towards the 80 hours of refresher training that 1102s must complete between Jan. 1, 2010 and Dec. 31, 2011, and as part of the 40 hours that people with SAC or old HHS Level I

certification are required to complete every two years to keep the certification valid.

If you need to check on the status of your green purchasing training or need to print a copy of your training certificate, go to:

<http://odwww3.od.nih.gov/oampintranet/GreenPurchasing/PGPCert.asp?id=4070>

ACQUISITION TRAINING

AT100—SECTION 508 ELECTRONIC & IT * Training—Phase II (3 CLPs)

Dates	Times	Location	Cost	Cancellation Date
October 12, 2010	9:00AM–12:00PM	Fernwood - Room INW02	None	
November 9, 2010	1:00PM–4:00PM	Bldg 12A Room B5	None	
I would like to receive email notification of next available course date				

This seminar will be focused on a broad overview of Section 508 of the Rehabilitation Act and will provide more than sufficient information to ensure that all electronic and information technology developed, procured, maintained, or used meets accessibility standards. This course is highly appropriate and recommend for anyone whose work is IT or procurement-related. The following are some of the technologies required to be accessible:

- Software applications and operating systems
- Web applications
- Telecommunication products
- Video and multimedia products
- Self-contained and closed products
- Computers

Register for Phase II at

<http://training.cit.nih.gov/coursedescription.aspx?courseID=CS0000000000852>

Prerequisite: HHS Section 508 Training - Phase I:

- In order to attend this Phase II course, Phase I must be completed. This introductory course may be accessed at <http://lms.learning.hhs.gov>. Specific course information is provided below:
- The training is provided online at <http://lms.learning.hhs.gov>
- Name: HHS Section 508 Training - Phase I
 - Course ID: HHS508; ID: 00009629

NIH BLANKET PURCHASE AGREEMENT (BPA) LISTS AVAILABLE ONLINE!

Lists of all NIH Blanket Purchase Agreements (BPA's)

can be found at the following URL:

<http://oamp.od.nih.gov/Division/SAPS/Acq/PlanningSupport.asp#BPA>

This location contains three BPA lists:

- 1) complete vendor alphabetical list;
- 2) vendor list sorted by commodity; and
- 3) a listing of the preferred HHS Strategic Sourcing vendors.

If you have questions or need further clarification, please contact the BPA helpline at (301) 496-5212 or e-mail

BPAProgramBranch@od.nih.gov



SPECIAL THANKS!

We'd like to thank all those who contributed to this and future editions of the OALM Newsletter.

The OALM Newsletter will be published six (6) times in 2010. OALM invites your comments and suggestions for future articles. We encourage staff to submit articles that would be of interest to our readers. We will do our best to include such articles in future editions of the OALM Newsletter.

Please address all correspondence to the editors: Cynthia Henderson, HendersonCY@od.nih.gov, Alfreda Mire, MireA@od.nih.gov, Milton Nicholas, NicholaM@od.nih.gov, or Annette Romanesk, RomanesA@od.nih.gov.

If you have any questions or comments regarding the information, policy and/or procedures published in *this* issue, you may contact Annette Romanesk at the email address above. For future issues please contact the Simplified Acquisitions Helpline on (301) 496-0400 or via email at SimplifiedAcquisitionHelp@od.nih.gov and you will be referred to the appropriate editor.